

Job Description for Snack Shack Attendant
At Ironbridge Golf Club



Job Title: Snack Shack Attendant

Location: Ironbridge Golf Club, Glenwood Springs, CO

Position Type: Seasonal (April 1st – October 31st (or if season end goes longer))

Compensation: \$12/Hour, 20-30 hours per week

Additional Income: Tipped position.

Additional Benefits: Staff uniforms, Golf Shop Discounts, Food and Beverage Discounts, Golf playing and practicing privileges.

Experience: No experience required; customer experience recommended.

Responsibilities: Snack Shack attendants will report to the Food and Beverage Manager or the Golf Professional Staff and will have the following responsibilities:

- Provide excellent customer service by greeting members and guests with a friendly and welcoming demeanor.
- Operate the snack shack efficiently, taking and processing orders accurately and promptly.
- Prepare and serve a variety of food and beverage items, including snacks, sandwiches, hot and cold beverages, and alcoholic beverages.
- Maintain cleanliness and organization of the snack shack, including food preparation areas, and storage areas.
- Handle cash transactions accurately, following proper cash handling procedures and maintaining a cash register with appropriate change.
- Always maintain professional appearance and behavior, complying with the club policies and regulations.
- Assist in opening and closing duties, including reconciling cash, restocking supplies, and cleaning work areas.
- Handle member and guest inquiries, concerns, and complaints in a prompt and courteous manner.
- Collaborate with the kitchen and F&B staff to ensure smooth operations and timely delivery of food and beverage orders.
- Work closely with members of golf staff and maintain a positive, and cohesive relationship with them.