

**Job Description for Snack Shack Attendant**  
**At Ironbridge Golf Club**



**Job Title:** Snack Shack Attendant

**Location:** Ironbridge Golf Club, Glenwood Springs, CO

**Position Type:** Seasonal (April 1<sup>st</sup> – October 31<sup>st</sup> (or if season end goes longer))

**Compensation:** \$12/Hour, 20-30 hours per week

**Additional Income:** Tipped position.

**Additional Benefits:** Staff uniforms, Golf Shop Discounts, Food and Beverage Discounts, Golf playing and practicing privileges.

**Experience:** No experience required; customer experience recommended.

**Responsibilities:** Snack Shack attendants will report to the Food and Beverage Manager or the Golf Professional Staff and will have the following responsibilities:

- Provide excellent customer service by greeting members and guests with a friendly and welcoming demeanor.
- Operate the snack shack efficiently, taking and processing orders accurately and promptly.
- Prepare and serve a variety of food and beverage items, including snacks, sandwiches, hot and cold beverages, and alcoholic beverages.
- Maintain cleanliness and organization of the snack shack, including food preparation areas, and storage areas.
- Handle cash transactions accurately, following proper cash handling procedures and maintaining a cash register with appropriate change.
- Always maintain professional appearance and behavior, complying with the club policies and regulations.
- Assist in opening and closing duties, including reconciling cash, restocking supplies, and cleaning work areas.
- Handle member and guest inquiries, concerns, and complaints in a prompt and courteous manner.
- Collaborate with the kitchen and F&B staff to ensure smooth operations and timely delivery of food and beverage orders.
- Work closely with members of golf staff and maintain a positive, and cohesive relationship with them.